

Prairie du Chien Area School District

Innovation for Success™

REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **January 11, 2016** in the City Hall Council Chambers, 214 East Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

I. CALL TO ORDER

Meeting was called to order by Christine Panka at 6:35 p.m.

Present BOE Members:

Nick Gilberts
Cassie Hubanks
Lynn O'Kane
Christine Panka
Duane Rogers
Devan Toberman

Absent BOE Members:

Kyle Kozelka

II. PLEDGE OF ALLEGIANCE

III. ADOPTION OF AGENDA

Motion by Devan and seconded by Nick to accept agenda; passed unanimous with all in favor.

IV. SPECIAL GUEST SPEAKERS:

A. FEH Design Team to present recommendations from the referendum planning process

V. CONSENT AGENDA ITEMS (The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

A. Approval of Minutes

1. 12.04.2105 Finance Committee Meeting
2. 12.04.2015 Regular Board Meeting
3. 12.22.2015 Public Meeting

- B. Personnel
 - 1. Approval
 - a) Elizabeth Naumann Sub Teacher
 - 2. Resignation
- C. Youth Options (if any)

Motion by Cassie and second by Lynn to accept consent agenda items; passed unanimous with all in favor.

- VI. CITIZEN PARTICIPATION
- VII. CORRESPONDENCE/INFORMATION ITEMS (These are listed for reference, but will not be read off at meeting to expedite the agenda)
 - A. Upcoming Meetings and Board Items
 - 1. 1/18/2016 Work Session: look over final plans 6:00 p.m. Prairie du Chien High School Library Conference Room
 - 2. 1/18/2016 Special BOE Meeting: finalize referendum questions and plans going forward 6:30 p.m. Prairie du Chien High School Library Conference Room
 - 3. 01/25/2016 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
 - 4. 01/25/2016 Policy Committee Meeting 6:00 p.m. High School Library Conference Room
 - 5. 02/08/2016 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
 - 6. 02/08/2016 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
 - 7. 02/22/2016 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
 - 8. 02/22/2016 Policy Committee Meeting 6:00 p.m. High School Library Conference Room
 - B. Information Items
 - 1. January 12, 2016; Campaign Committee Meeting #1; 6:00 p.m; High School Library
 - 2. January 20, 2016; Educating Hearts and Minds-95th WI State Education Convention; WI Center, Milwaukee
 - 3. February 25, 2016; Key Work of School Boards: Community Leadership; CESA 11, Turtle Lake
 - 4. February 25, 2016; Legal and Human Resources Conference, Wis Dells
- VIII. REPORTS AND DISCUSSION (action if appropriate)
 - A. Superintendent/Building Administrator's Report/Presentation
 - 1. Update on Educator Effectiveness
 - 2. Community Connections and Celebrations
 - a) BAK 1st graders made Christmas cards for the residents of Bluffhaven.

- b) 5th - 8th Grade donation of food/money to Couleecap from the Festive Friday's contest
- c) 5th grade Dev. Guide students visited Prairie Maison and helped build gingerbread houses, took homemade Christmas cards to them.
- d) 4th graders donated 526 pounds of food to the food pantry as part of our holiday celebration
- e) 3rd grade donated food to the CAP office before Christmas
- f) PTO Gingerbread Night was put on for the community and staffed by the PTO and many BAK & Bluff View Staff & Spirit Wear was distributed to those who had purchased.
- g) Band and Elementary students performed Christmas songs at Bluff Haven
- h) Hawkettes played Bingo at Bluff Haven and Prairie Maison in Dec
- i) Sgt. Teynor was a guest speaker to 8th grade Dev. Guide class and spoke about the dangers of drugs / alcohol and brought drunk goggles.
- j) The students in "Into the Outdoors at Bluff View" are learning how to make stone tools by knapping. Gary Eldred, a flint knapper from Boscobel, shared his passion of knapping and sparked the students interest in learning this age old technique. Gary spent 2 evenings with the students and is planning on giving another workshop in January to help the students improve their technique.

IX. OLD BUSINESS (action if appropriate)

- A. Prairie du Chien Area School District to enter into a standard agreement for financial/bond consulting services regarding the potential referendum.

Motion by Duane, second by Devan, to table decision and invite second firm in to speak with the School Board on the 18th, 5:30 pm before Special Meeting; passed unanimously

X. NEW BUSINESS (action if appropriate)

- A. Any items removed from Consent Agenda for further discussion
- B. Drawing of lots for ballot order for placement on the Spring Election ballot.

- 1. Lynn
- 2. Cassie

- C. Select Contractor and warranty length for roof replacement project; section O on the High School. This expenditure is covered under ACT-32 dollars.

Motion by Christine, second by Devan, to approve Northern Metal Roofing contract. passed unanimously.

- D. First reading of the resolutions and review the latest plans and building cost estimates for referendum.
- E. First reading policy changes to 1017, 1015 and 925, admission policy
- F. First Reading change handbook to reflect 403(b) changes required by changes to law and recommended by advisors
 - 1. Main changes are to remove documentation from Handbook as it is required to be given to employees, and to open plan to all employees. It is currently limited to employees who work 20 hr or more.
- G. Review the 2014-2015 final audit report

Tabled until next finance meeting

- H. Open Enrollment Space:
 - 1. By state law, each school board is required to designate its numbers of open enrollment spaces at the January board meetings and the January board minutes should reflect that decision.
 - 2. In the past the PdC Area School District has not limited open enrollment spaces as there has been an intention to help all students and to approve all regular education applications.
 - 3. In the past the PdC Area School District has not limited open enrollment spaces for special education applications as there has been an intention to help all students and the home district paid for cost overages. The issue/concern is the change in state law that now does not allow for charging back as starting in the 2016-17 school year the district will receive a flat fee for students with an IEP.

Motion by Duane, seconded by Cassie, to leave open enrollment spaces as unlimited, as in past years; passed unanimously

- 4. WASB Convention Resolutions
- 5.

Motioned by Duane, seconded by Lynn, to have Christine to represent district at State Convention; passed by voice vote, Christine abstained

- I. Grants & Donations read into record and approved (if any)
 - 1. Anonymous Donation Nautilus Leg Press Plate
 - 2. Dollar Tree-hats, scarves and mittens to BAK.
- J. Student Travel (if any)
- K. Committee Meeting Reports by Board members (action if appropriate)
 - 1. Marketing Committee: Website, Community events, Open Enrollment, marketing plan
 - 2. Policy Committee
 - 3. Building & Grounds

- 4. Finance
- 5. Legislative Advocacy

L. Parking Lot (FROM PAST MEETINGS-items that arise during the meeting that aren't on the agenda, but which may need follow-up)

XI. CLOSED SESSION: Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

- A. Individual student disciplinary and code issues
- B. Remove an employment status for a specific employee
- C. Individual employee request for a waiver on a deadline date
- D. Discussion on individual employee(s); pertaining to dealing with difficult assignments
- E. Small Claims Court steps for unpaid accounts
- F. Site Administrator evaluations for 2015

Motion by Nick and seconded by Cassie to go into closed session at 8:20 pm. Passed 6-0 by roll call, one Board Member absent:

YES: Nick Gilberts

YES: Cassie Hubanks

YES: Lynn O'Kane

YES: Christine Panka

YES: Duane Rogers

YES: Devan Toberman

Absent: Kyle Kozelka

XII. RETURN TO OPEN SESSION

Motion by Duane and seconded by Cassie to return to open session at 9:09 p.m.; passed unanimously with all in favor.

- XIII. ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).
- XIV. ADJOURNMENT

Motion by Lynn and seconded by Nick to adjourn meeting at 9:10 p.m. Passed unanimously with all in favor. Meeting Adjourned.



President

Notes taken by Drew Johnson